

MADISON COUNTY BEER LICENSE APPLICATION

Submit to the State of Alabama Alcoholic Beverage Control (“ABC”) an Application for RETAIL BEER LICENSE. Information is available at <https://www.alabcboard.gov> The ABC will provide your completed Application to the Madison County Commission.

Once done, complete steps 1 and 2 below.

1. Contact the Madison County Inspection Department (256-746-2950) to schedule an inspection of the premises for which the License is sought. Provide inspection form with signatures when inspection is complete and deemed “satisfactory” on all applicable items.
2. Submit the following to the Madison County Administrator, 100 Northside Square, Suite 700, Huntsville, Alabama 35801:
 - a. Evidence of ownership or lease of the real property where the licensee’s business will be located.
 - b. A completed Report of Ownership Form attached hereto and labeled “Form 2.”
 - c. A “Madison County Sales Tax Department Certificate of Compliance” for the taxpaying entity (or entities) for which the beer license is sought. This document can be obtained by contacting the Madison County Sales Tax Department Director at 256-532-3498. The certificate is valid for 60 days from the date of issuance.

Upon review for completion of above steps, the Madison County Administrator, or his designee, will determine approval of requested RETAIL BEER LICENSE, and will communicate directly with ABC upon completion. The County Administrator, or his designee, may contact you to request additional information to assist in the consideration of the Application.

Emailed documents must be in PDF format, photos not accepted.

Questions related to the Madison County License Application requirements and procedures may be submitted to alcohol@madisoncountyal.gov or can be addressed to:

Kevin Jones
County Administrator
Madison County Commission
100 Northside Square, Suite 700
Huntsville, Alabama 35801
256.532.3492