

(PROPOSED) SUBDIVISION
APPLICATION

Completed applications shall be submitted to the Madison County Subdivisions office located at 266 - C Shields Road, Huntsville, AL, 35811. If you have further questions call Kathy Rogers at 256-746-2925 or email Krogers@madisoncountyal.gov

REQUIRED INFORMATION AT TIME OF SUBMITTAL

(A detailed explanation can be found in the Madison County Subdivision Regulations at www.madisoncountyal.gov)

Subdivision Name: _____

1. Proposed Plat must be submitted to Heather Renfroe for subdivision and Street name approval.

256-746-2909 or email hrenfroe@madisoncountyal.gov

Heather Renfroe - _____
(Signature)

2. A completed Subdivision Application along with a \$250.00 fee
(Checks shall be made payable to the Madison County Commission)
3. Lot fee - \$10.00 per Lot - # of Lots _____ & # of Tracts _____
(Checks shall be made payable to the Madison County Commission)
4. (1) Hard copy of Construction Plans to be marked up
5. (1) Pdf / Disc of the Construction Plans at time of submittal.
6. ADEM Application.
7. Hydrologic and hydraulic calculations for appropriate design conditions and facilities, including detention/retention facilities, and reservoir routing calculations. (Signed & Stamped by the Engineer).
(If more than 5 pages must be on PDF)

Please check one of the following on #8

- 8a. Phase I Report from Madison County Health Department
(If using Septic Tank)

A. 301 Max Luther Drive
Huntsville, AL 35810
Environmental: (256) 533-8726
Septic Tanks: (256) 533-8728

- 8b. Letter from Engineer stating subdivision does not qualify for a Phase 1 report.

- 8c. Sanitary Sewer

9. Number of Street Lights - (Should be the same as lot number)
(Payment will be made with Final Plat Application)

Standard - _____

Town & Country - _____

10. Number of Street Sign Sets - (1 set is a post, stop sign, street name plate and sign clamps) (Payment will be made with Final Plat Application)

4 Way Intersections require 2 sets

T- Sections require 1 set

Number of 4 Ways _____

Number of T-sections _____

11. **Number of Adjoining Property Owners**
(This list should match the owners listed on the plat)

Name: _____

Address: _____

Deed Book: _____ Page: _____

Name: _____

Address: _____

Deed Book: _____ Page: _____

Name: _____

Address: _____

Deed Book: _____ Page: _____

12. Once all requirements are met and all markups have been corrected,
we

will require the following:

1. A separate proposed plat with all signatures except for the Madison County Chairman and County Engineer.
2. A Pdf of approved Construction plans (if applicable)
3. Everything required must be turned in and approved before meeting dates, times and further instructions will be sent out.

Please refer to the Subdivision Regulations for all plat requirements

(Proposed Plat) REQUIRED INFORMATION

THIS PAGE MUST BE COMPLETELY FILLED OUT IN ORDER TO HAVE PLANS REVIEWED

Subdivision Name: _____

Phase: ___ District: ___ Road Location: _____

ENGINEERING FIRM: _____

Firms Full Address: _____
(Complete Mailing Address **NO P.O. Box**)

Firms Office Phone: _____

Engineer's Name: _____ Phone: _____

Engineer's Email Address: _____

CONTACT PERSON: _____ PHONE: _____
(**Engineer Representative**)

Email Address: _____

OWNER: _____

Owners Address: _____
(Complete Mailing Address **NO P.O. Box**)

City: _____ Zip Code: _____

Email Address: _____

CONTACT PERSON: _____ PHONE: _____
(**Owner Representative**)

Email Address: _____