

ADOPTION CHECKLIST RELATED ADOPTIONS

BEFORE PETITION IS FILED, THESE DOCUMENTS MUST BE FILED: (if they are to be filed at all)

- Petition to waive one-year residence requirement (filing fee of \$18.75-1pg)
- Order (filing fee of \$14.75)

AT FILING OF PETITION:

- Petition for Adoption
- Birth certificate or affidavit
- If stepparent adoption, consent of parent married to stepparent
- Interlocutory Order

PRIOR TO DISPOSITIONAL HEARING:

- Consent of parents waiving notice (birth mother and father)
(preferable filed with petition)
- Consent of minor (if over age 14)
- Petition to require service by publication (this applies when parent is unknown or cannot be located 26-10-A-17C1)
- Order providing for publication
- Show proof of notice given to parent who has not consented.
(publication must be for 4 weeks – last publication runs 30 days prior to dispositional hearing)
- Proof of petitioner's notice of hearing to State DHR.
(certified mail) must be received 30 days prior to dispositional hearing.
Evidenced by presenting signed green card attached to copy of notice.
- Report of Adoption (VH 17) to be filed with the court on or before the date of the dispositional hearing.
- Marriage license and divorce decree, if applicable, for the petitioners to be filed on or before the dispositional hearing.
- If affidavit was filed initially concerning birth certificate, be sure birth certificate, has been filed.
- Final Decree
- \$20.00 check (Made payable to the State Board of Health)